



LENNOX & ADDINGTON COUNTY
GENERAL HOSPITAL FOUNDATION



ANNUAL REPORT

JUNE 2022 // PREPARED BY AMANDA CHALK, PROGRAM COORDINATOR



KEEPING HEALTH CARE CLOSE TO HOME

Keeping health care close to home means bringing better care to you and your loved ones in Lennox & Addington County and the surrounding area.

The Lennox & Addington County General Hospital Foundation is an independent, charitable organization governed by a dedicated board of volunteers and has been raising funds since 1995 through community support, corporations and individuals who share the belief that public participation makes a healthier and stronger community.

WHY GIVE TO THE FOUNDATION?

The government funds basic operating costs but does not fund the many things that can make a difference for our patients. This includes much of the life saving equipment and services offered by our hospital.

By donating to the Foundation, you are helping to ensure that health care stays close to home for you, your loved ones and your community.

Charitable Tax Number 89059 7842 RR0001



MISSION

To generate and administer the funds to sustain Lennox & Addington County General Hospital facilities, through partnerships with our many generous constituents.



VISION

To be a leader in healthcare philanthropy that engages outstanding community support and inspires a culture of giving for the provision of high quality care.



VALUES

Integrity
Leadership
Partnership
Accountability

FROM THE BOARD OF DIRECTORS, CHAIR - ADRIENNE HARRIS-HALE

The past year has been a time of change and growth for LACGH Foundation and change can be good! In November 2021, Amanda Chalk joined the Foundation as Program Coordinator and in March of 2022, Tammy Lloyd joined the foundation as Bookkeeper. Thank you to both of them for stepping in during this time.

In March of 2021, the Ontario Government endorsed a 128 bed Long Term Care Facility for the Hospital to build. The Foundation has pledged \$5M in support of this project with the initial \$1.5M provided in December of 2021. We are looking forward to working with the Hospital, Volunteer Services and our community on this project. Additionally, funds raised from the 2021 golf tournament purchased an Event Heart Monitor for the hospital.

The work of the Foundation is to support the Hospital and in turn we support the healthcare of our community. To that end, with assistance, we completed a Feasibility Study, with a grant from The Community Foundation of Lennox and Addington, which began a journey to the development of a Strategic Plan to provide us with information related to future fundraising endeavors as well recommendations on communication, marketing needs and supports necessary to be successful. We are up to the challenge!

The Foundation Board is a very hardworking group of volunteers and I have been so fortunate to have them as part of the Foundation Board. They have all contributed numerous hours to meetings and fundraising events to 'Keep Health Care Close to Home' and I appreciate that. Several Board members are stepping down and they include Robert Hough, Barton Maclean, Cindy Haggerty and Kevin Haggerty. I have had the pleasure of working with them these past few years.

Thank you to the Hospital Board and the Chair, Deb Lowry, the Hospital CEO, Wayne Coveyduck and his staff for all you do for healthcare in this community. My biggest THANKS goes to our very generous community for all your support of the Foundation and in turn, the Hospital.

Lastly, I am stepping down as Chair as of June 30, 2022; however, will remain with the Board for another year. It has been an honor to serve on the Foundation Board and I would encourage others to volunteer in this great community! Thank you.

Sincerely,



Chair, LACGH Foundation





Lennox & Addington County General Hospital Foundation

BOARD OF DIRECTORS



Top: Adrienne Harris-Hale (Chair), Kelly Roantree (Vice Chair), Jeff Cuthill (Treasurer)
Second Row: Cindy Haggerty, Kelly Schermerhorn (Secretary), Robert Hough
Third Row: Barton Maclean, Kevin Haggerty, Megan Sands
Bottom Row Ex-Officio Members: Wayne Coveyduck (Ceo/President, LACGH),
Deb Lowry (Chair, LACGH), Alice Carlson (Volunteer Services, LACGH)

FOUNDATION OFFICE, PROGRAM COORDINATOR, AMANDA CHALK

Three years ago, I took a leap and changed my career path by going back to school for something that has always been a passion and sat in the back of my thoughts as a “one day”. With no set “plan” as to where I was to go upon graduation, I always knew I would be in a place that allowed me to use my skill sets, graphic design, event planning and public relations. When the opportunity arrived and the Program Coordinator position became available with the LACGH Foundation, I knew that was where I was meant to be. Again, in the back of my mind the Foundation was the place I knew I needed to be.

When I took on the role in November, I had planned to shadow the Executive Director and learn all I could about working with a nonprofit and the hospital. Let’s just say, things took a slight turn, but the learning has continued every day. With help and thanks to the Foundation’s Board and to the hospital, we’ve worked together to over come some obstacles, and continued to move forward and have not looked back.

Since starting this role, I have prepared the years fundraising activities with step by step reports, increased our engagement on social media, created a presence on Instagram as well as LinkedIn, updated our website and have maintained the office and administrative duties.

Thank you to Tammy Lloyd, Bookkeeping for taking on the financial aspect of the Foundation. She has been able to organize and create data that will be of great use moving forward, which has already been a great help.

With only a few months into this year, the experience had been nothing but positive and exciting. We look forward to bringing back in-person events with the 25th annual LACGH Foundation Golf Tournament this coming August and the Gala (among other events) in 2023.

Stay tuned, this is only the beginning!

Amanda Chalk
Program Coordinator



Amanda Chalk
Program Coordinator



Tammy Lloyd
Bookkeeper

FINANCE & AUDIT

TREASURER - JEFF CUTHILL

It is the responsibility of the Finance Committee to oversee and manage the financial affairs of the Foundation. We continue to enjoy amazing support from our community. As trustees of public funds, we are very aware of our fiduciary duties and our responsibility to our community.

The Finance Committee meets monthly to review our financial reports, approve purchases for the hospital, manage our investments and ensure compliance with relevant accounting and taxation practices. All pertinent information is reported to the full Foundation board every two months. During the Covid-19 Pandemic the Finance Committee had to pivot and conduct our meeting virtually via Zoom. As of our March meeting this year, we were able to resume our in-person finance meetings and moving forward we will be keeping the option of virtual attendance as well.

The fiscal year ending March 31, 2022, has been both eventful and challenging. With the departure of our Executive Director in early March the Foundation Board members were all hands-on deck, to ensure continuity of operations. We were extremely fortunate to welcome aboard the services of Tammy Lloyd Bookkeeping who as done a remarkable job of taking on the foundation's financial operations, and ultimately keeping us on track with completing our 2021 financial audit, as scheduled.

Throughout the year, the Covid-19 Pandemic has still impacted some of our normally scheduled events, such as the Gala. We were extremely fortunate to be able to host our 2021 Annual Golf Tournament in August.

The tournament this year was slightly modified to ensure compliance with the public health guidelines, though as always it was very well supported by our donors, which lead to its great success!

The foundation was also very fortunate this year to welcome aboard Amanda Chalk as Program Coordinator. Amanda brings a wealth of knowledge to the board and has already made some wonderful improvements with our on line marketing and events planning.

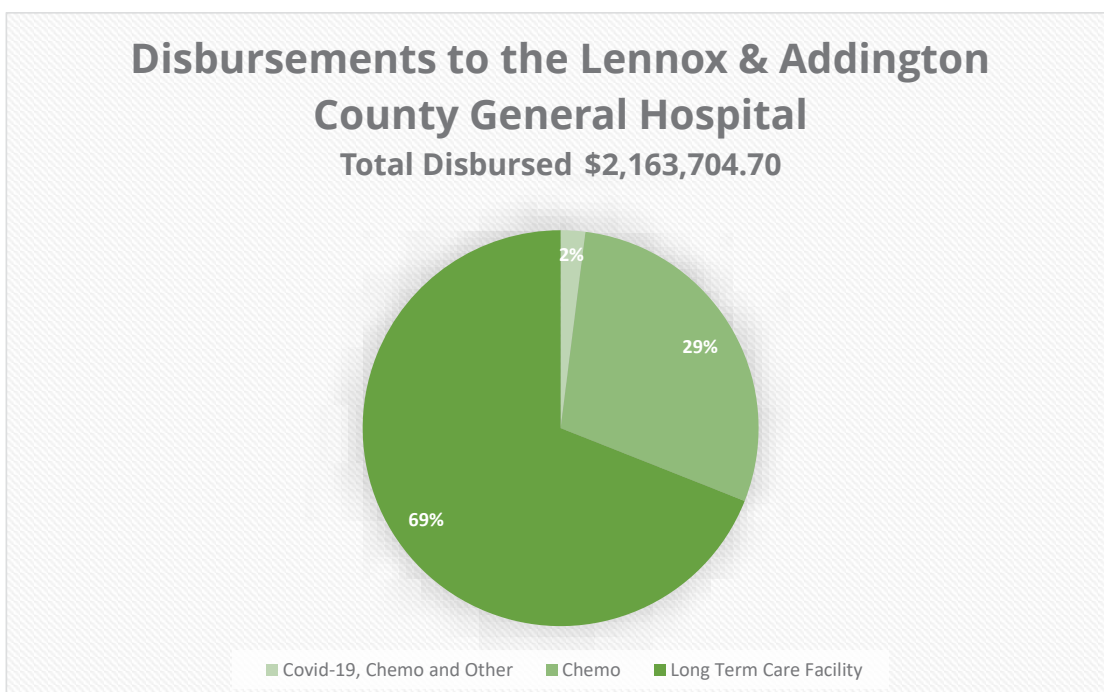
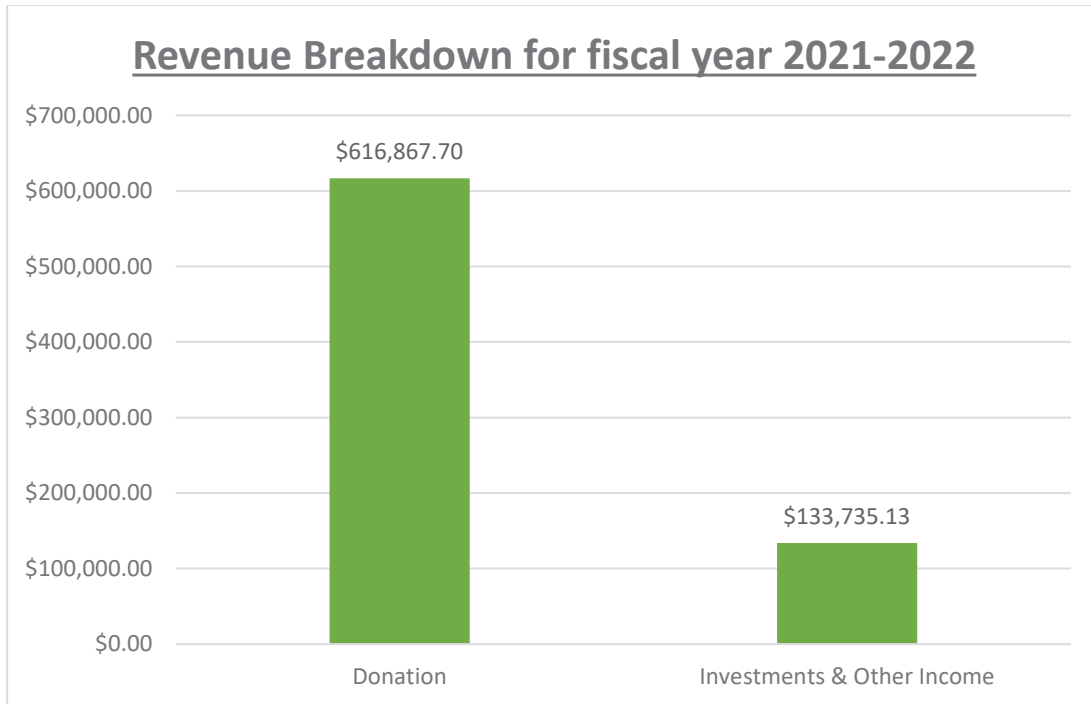
During the past year, the Foundation has dispersed \$2,163,704.70 to the hospital to support areas such as the new Long Term Care Facility, Chemo Suit and Covid-19 equipment supplies. Specific information regarding these disbursements can be found in the Financial – Year in Review portion of the report.

As in past years, an independent audit has been conducted by MNP Accounting for the fiscal year ended March 31, 2022, and the results will be presented to the Foundation board at the Annual General Meeting.

On behalf of the Finance Committee, "Thank You" to our amazing community, donors, and volunteers – your support for our hospital over this past year has been outstanding and we are extremely grateful.

The information presented below is for the year ended March 31, 2022 and are pre-audit numbers. Draft financial statements for 2021-22, which were audited by MNP LLP will be approved by the Lennox & Addington County General Hospital Foundation Board at the June 29, 2022 AGM.

Full audited Financial Statements available upon request.





FUNDRAISING KELLY SCHERMERHORN



We've had a fun filled year of fundraising and getting back to in person events, with COVID-19 safety in mind. Below you will find a review of some of the fundraising activities that occurred during 2021 & 2022.

We completed our 4th round of Catch The Ace, started in July 2021 and the Ace was caught in November, with our gross fundraising total at \$3,700 for this round. The Catch The Ace winner, for this round, took home \$2,350.00!

In August 2021, we held our first in person event since COVID-19 which was our 24th Annual Golf Tournament held at the Napanee Golf & Country Club. We had 84 golfers in attendance, a 50/50 and a silent auction. During this tournament a participant made a hole-in-one winning a car provided by Peter Boyer Chevrolet Buick GMC Ltd.! Our gross fundraising total was \$37,915 which was used to purchase a cardiac event monitor. At this Golf Tournament we launched a raffle for an air conditioner unit donated by Kingston Service Experts. 200 tickets were printed and 99 were sold with a gross fundraising total of \$1,980.

In November 2021, we launched our annual Winter campaign which has always been a success and a busy time of year for the Foundation. Our gross fundraising total for this campaign was \$111,805.70.

As the Winter Campaign has been a continued success we followed it up with a Spring Campaign where letters were sent out requesting donations for a bladder scanner. As of the end of March, the total gross funds raised was \$10,255 for this new campaign. With that being said there are many more donations that have since arrived and watch for our total coming soon!

As the year is progressing, we are continuing to plan many more events! Up next is Handbags for Healthcare which is an online auction. At the time of this report being written we've received over 40 bags that will be up for bid online between June 3rd to June 12th, 2022. We also have a raffle for an air conditioner unit donated by Kingston Home Services by Enercare, the draw date is June 22nd at 2 p.m. We are also currently planning our 25th Annual Golf Tournament which has been booked for August 10th, 2022 at the Napanee Golf & Country Club.

Stay tuned for more events happening throughout the year!

Thank you to the community for participating, donating and volunteering to ensure we are Keeping Health Care Close to Home!





Thank you to Greater Napanee
Tim Horton's for their donation of \$26,808.00
from the Smile Cookie Campaign!

That is 26,808 smiles in our community
and beyond!

HUMAN RESOURCES, VICE-CHAIR, KELLY ROANTREE

The Human Resources Committee, this year, included Jeff Cuthill, Janet Pringle and Adrienne Harris-Hale. Over the past year, the committee met frequently to review staff compensation and to monitor staff performance in consultation with the Foundation Board. The committee also reviewed and revised employment and hiring documents, and Board policies regarding health and safety matters that pertain to our employees and board members.

The Foundation experienced significant change this year in terms of staff support. Amanda Chalk has joined our team as the new Program Coordinator, Tammy Lloyd is providing bookkeeping and financial services and after 11 years as our Executive Director, Michelle Dickerson, resigned from her position in March.

The Covid-19 Pandemic continued to present challenges to the Foundation Board and staff this year. In these unprecedented times, members of the committee continued to recognize the importance of supporting employee well-being, including considerations for maintaining a safe and healthy workplace.

POLICY COMMITTEE, BARTON MACLEAN

The Foundations policy committee held two meetings via Zoom at which a Covid-19 policy statement was drafted for presentation to the board at their November 2021 meeting.

The draft was prepared with the following fundamental principles and goals:

1. The foundation is committed to maintaining a safe work environment and to protect its staff, volunteers, donors, friends and visitors from the risk of infection from, and complications associated with, COVID -19
2. The foundation, being a healthcare charitable organization whose work regularly requires team members to be on site at the L& A county hospital, it is important that our policy's align.
3. Vaccination is recognized as the cornerstone for preventing, or decreasing, the effects of COVID-19 and related complications.
4. The foundation is also committed to compliance with occupational health and safety, human rights and privacy laws.

In summary, the policies approved under these principles were attached to the November 2021 minutes. The effect being that "all foundation members and staff entering into a position prior to November 24, 2021 disclose their vaccination status by December 24, 2021 or provide a religious or medical exemption. Failure to disclose will be considered unvaccinated and thus subject to disciplinary action.

Thank you to committee members; Kelly Roantree, Megan Sands, Kevin Haggerty, Adrienne Harris-Hale.

STEWARDSHIP, CINDY HAGGERTY

The committee met earlier this year to discuss ways to connect and engage with our donors to say “Thank You” for their generosity and support to the Lennox & Addington County General Hospital Foundation.

We have been able to connect with our donors through our social media channels, Facebook, Twitter and Instagram with our engagement around 8,000 people monthly on Facebook alone. Monthly planning goes into our content and is verified with a three-way approval process through myself, the Board Chair and the Executive Director.

Due to the COVID-19 pandemic restrictions, we were unable to host our annual social events such as our donor tea. Going forward, we are hoping to resume our in-person social events and engaging with our donors.

NOMINATING COMMITTEE, VICE-CHAIR, KELLY ROANTREE

The Nominating Committee has three main areas of responsibility:

- Annually recruiting and recommending to the board a slate of candidates to fill vacancies on the board of directors and standing committees.
- Planning and conducting an orientation program and providing mentorship to the new board members.
- Planning and ensuring the smooth execution of the Annual General Meeting, and the Board meeting that immediately follows it (the purpose of this first meeting is the selection of a new executive: Chair, Vice-Chair, Treasurer and Secretary).

We are losing three-valued Board members this year Cindy Haggerty, Barton MacLean and Robert Hough. We greatly appreciate their volunteer service and their commitment to the Foundation and our community.

The committee meets regularly and is currently in the process of actively recruiting 4 new members to ensure the Board of Directors has the right mix of talent in terms of energy, skills, perspectives and diversity to address the needs of the Foundation’s Strategic Plan.

STRATEGIC PLANNING, CHAIR, ADRIENNE HARRIS-HALE

The Community Foundation of Lennox and Addington provided a Grant to the Foundation to partially support a feasibility study to assist us in developing a Strategic Plan. The process is ongoing at the time of the writing of this report. The study provided information on fundraising for the LTC facility, marketing needs and supports necessary for the ongoing success of the Foundation. The Strategic Plan will be completed this fiscal year, more information regarding this in the future.

VOLUNTEER SERVICES, PRESIDENT, SUSAN JACK

The past two years have flown by and due to COVID Volunteer Services (VS) have not been very visible in the hospital. We have been restricted when and where we could return to the hospital due to COVID. The areas that we have been able to open and fill with volunteers have been the Coffee and Gift Shop, the Courtesy Desk and the HELPP Ticket Desk.

When volunteers were first advised in March 2020 that, due to COVID-19, we could no longer volunteer in person at the hospital, we certainly did not expect that two years later we would still not have all our volunteers back

Our volunteers have shown their commitment to the hospital in the following ways over the past year:

- In late fall we opened the Gift Shop for the Long-Term Care (LTC) Residences so they could do a little Christmas shopping.
- At Christmas time, volunteers made Christmas gift bags for the LTC Residents which were handed out by the hospital staff.
- VS were asked by The Foundation to help set up the Annual Tribute Christmas tree in the lobby of the hospital. Ron Kidd kindly took over this job with some help from other volunteers.
- At Easter time volunteers made some beautiful Easter cards for the LTC Residents.
- In May of this year volunteers shared a booth with The Foundation at the Leisure and Home Show in the Strathcona Centre and handed out applications. Mary Mayo kindly made some informative brochures for handouts. Alice Carlson and Beryl Jacka were instrumental in organizing the booth.
- Many volunteers have been with the hospital for a long time, something that we usually recognize with Years of Service pins. While we were unable to hand these out through COVID, we plan to hand the pins out at a later date. At the same time, we will recognize those volunteers who have performed an outstanding service. We plan to present these pins sometime in October 2022. Details will be sent out in the fall.
- We have continued our annual commitment to present each of three graduating students in the region bursaries to be used toward their post-secondary education in health care. This year we are pleased to let you know that we have increased the bursary amount from \$500.00 to \$600.00.

While our numbers have dropped over the past year due to COVID-19 and other factors, we were still fortunate to have welcomed some new recruits. Thanks to Beryl Jacka for continuing to take care of recruitment, a difficult job at the best of times and even more difficult in these times. We are constantly looking for new volunteers to fill vacancies as they occur.

Special thanks must go to Tracy Ringrose who has been my anchor at the hospital, always there to assist me with any questions concerning Volunteer Services. She has always been quick to respond and to help in any way she can. Thank you Tracy, it is a pleasure working with you and I look forward to working with you again next year.

We are forever grateful for the support from Wayne Coveyduck, the Board of Directors, the Foundation and all the Staff at LACGH.

Volunteers have always been an inspiring presence in the hospital, and we are all anxious to get back.

Susan Jack
President, Volunteer Services

GRATEFUL PATIENTS



"I have always been given exceptional care with attention to professionalism, care and kindness".



GRATEFUL PATIENT



"I am so impressed with the people who took care of me".



GRATEFUL PATIENT



"I appreciated my care when I was a patient in 2021.



GRATEFUL PATIENT



"Thank you for your kindness, help and patience as well as for taking great care of me while I was at the hospital for my surgery".



GRATEFUL PATIENT



"I am so proud of all you Doctors and Nurses. You do so much for us. Keep up the good work!"



GRATEFUL PATIENT



"Thank you for making my visit to the hospital reassuring and comforting"



GRATEFUL PATIENT



"Thank you to the entire Lennox & Addington staff for their kind and pleasant treatment and care".



GRATEFUL PATIENT



"I was very lucky to have such great and kind people around me. I felt like a celebrity or VIP".



GRATEFUL PATIENT



"A special Thank You to the team of nurses who were professional and compassionate to all the patients in the chemotherapy clinic".



GRATEFUL PATIENT

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Keeping health care
close to home
is the gift that
keeps on giving

thank you!





Keeping health care close to home...a gift that lasts the whole year through.

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